



E.F.A. Teaching Centre

Student Registration

E.F.A. Sprachreisen Ltd.
12 Barn Owl Close
Torquay, TQ2 7TN
United Kingdom

Phone +44-(0)1803-615589
Telefax +44-(0)1803-614065
www.efa-language.com

Student		Client, parent or guardian	
Family name		Family name	
First name		First name	
Date of birth		Address	
Sex	<input type="checkbox"/> female <input type="checkbox"/> male	Town and post code	
Nationality	<input type="checkbox"/> British	country (if not UK)	
	<input type="checkbox"/> French	Phone	day
	<input type="checkbox"/> Spanish		evening
	<input type="checkbox"/> German		mobile
	<input type="checkbox"/> Dutch		
	<input type="checkbox"/> Italian		
	<input type="checkbox"/> Swiss		
	<input type="checkbox"/> Polish		
	<input type="checkbox"/> Danish		
Mobile phone no.		Telefax	
Passport number		Email address	

General Information about the student*			
Allergies and/or disabilities	<input type="radio"/> no <input type="radio"/> yes:		
Chronic diseases (i.e. asthma)		Regular medical treatment	
Smoker	<input type="radio"/> no <input type="radio"/> yes	Language tuition since	Level
Other languages spoken			
Special catering needs ²			<input type="radio"/> vegetarian food only
Student wishes to stay with ²		Permission to go swimming	<input type="radio"/> no <input type="radio"/> yes
General remarks, special wishes, emergency contacts , etc. ² :			

*= please note that most of the information about the student is only required for host family placing purposes; if you wish to book a course without host family accommodation, you may leave this section blank except for the fields "language tuition since" and "level". Thank you!

Course Data		Course Price	
Course Type	Torbay/ England: <input type="radio"/> General English course <input type="radio"/> GE PLUS course <input type="radio"/> Small Group course	<input type="radio"/> Private tuition (one-to-one) <input type="radio"/> Business English course <input type="radio"/> Personalised course <input type="radio"/> Foreign language tuition	<input type="radio"/> Junior Holiday Course <input type="radio"/> Junior Intensive Course <input type="radio"/> Mini Stay <input type="radio"/> _____
Language		Number of lessons per week	
Course code (to be completed by E.F.A.)		Basic course fee	Currency
Age group	<input type="radio"/> Juniors (12-18) <input type="radio"/> Adults (18+)	For more information, please refer to the dates & fees supplement or call our customer service centre at +44(0)1803-615589 or email info@efa-language.com	<input type="radio"/> £ <input type="radio"/> US\$ <input type="radio"/> € <input type="radio"/> _____
Course dates from / until		Extra fees or supplements	We must receive the total amount on any invoice in English Pounds before the course commences and all Bank Charges should be paid by the student.
Date of arrival / departure		Discounts	
Travel arrangements <i>Please do not forget to state where you wish to depart from!</i>	<input type="radio"/> Flight	Flight ticket price	
	<input type="radio"/> Coach	Coach ticket price	
	<input type="radio"/> own arrival	Tickets for transfers within UK	
Accommodation required ²	<input type="radio"/> no <input type="radio"/> yes (fee)	Accommodation fee	
Single room ²	<input type="radio"/> no <input type="radio"/> yes (fee)	Single room supplement	
Accommodation type ²	<input type="radio"/> standard host family <input type="radio"/> premium host family <input type="radio"/> Bed & Breakfast <input type="radio"/> Hotel _____ star rating <input type="radio"/> other _____	Travel insurance fee (language tour packages only)	
		Total Price*	
Payment	<input type="radio"/> invoice me <input type="radio"/> cheque <input type="radio"/> credit card (language holiday packages only) <input type="radio"/> other: _____		

*= subject to additional fees by ferry or coach operators, hotels, car rental companies, airlines, etc. ²= if available, we will do our best to make your stay in Torquay unforgettable, but reserve the right to refuse certain extra wishes and / or services;

By signing this form I accept E.F.A.'s general booking conditions and reserve this course. For students aged under 18, a parent / guardian must sign and give full consent to attend our courses

Date		Signature	
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Booking Information

REGISTRATION

Please complete the registration form and then send it by fax, e mail or post.

TRAVELLING TO TORQUAY

Coach is the easiest and cheapest way to travel to Torquay and provided you have given the School the full details of your arrival a representative of the School will be at the Coach Station to meet you. Please let the School and your Host Family know if you are delayed or will be arriving late and it is advisable to let us have a mobile number that works in England so that contact can be made in case of an emergency.

VISAS

We issue letters of invitation for visa purposes.

HOLIDAYS

The School is closed on National holidays (www.bankholidaydates.co.uk)

Lessons on these dates will be replaced with Full Day Excursions.

The School is closed from the week before Christmas until the the first week of January.

ACCOMMODATION

Accommodation starts on the day before the commencement of the Course (normally a Sunday) and ends on the day after the course has finished (normally a Saturday). Extra nights are available so please ask the school giving us as much notice as possible. Students will in peak periods be accommodated in all areas of Torbay.

Your accommodation information will be sent to you as soon as possible however at peak season there can be some delay, but details will be sent to you in plenty of time prior to the commencement of the course.

INSURANCE

We recommend that all visiting students arrange in their own Country full travel insurance for the duration of their stay including their travel to and from England.

The School has Public Liability Insurance for five million pounds.

PAYMENT OF FEES

IMPORTANT : We must receive the total amount on any invoice in English Pounds and all Bank Charges should be paid by the Student. Details of the Schools Bank Account will be included in the Invoice.

GENERAL TERMS

Our general terms apply. For more information, please visit www.efalanguage.com/data/terms.html

25 years Experience of Teaching English on The English Riviera



**AUTHORISATION BY THE PARENTS
AUTORISATION DES PARENTS | ERLAUBNIS DER ELTERN**

***** please return this form before the course commences *****

Name – 1st name father Nom - Prénom père Name - Vorname Vater	
Name – 1st name mother Nom - Prénom mère Name - Vorname Mutter	
Email : (obligatory / obligatoire / Pflichtangabe)	

authorise my child / autorise mon enfant / autorisiere mein Kind		Age / Alter	
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Registered with the E.F.A. Torquay Junior Programme from Inscrit au programme E.F.A. Torquay Junior du Eingeschrieben am E.F.A. Torquay Junior-Programm vom	___ / ___ / 20__	until au bis	___ / ___ / 20__
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To go out at night after 8pm until A sortir le soir après 20h jusqu'à Abends nach 20 Uhr auszugehen bis um		o'clock pm weekdays heures en semaine Uhr wochentags
and until et jusqu'à und bis um		o'clock pm saturdays heures le samedi soir Uhr samstags

I do not authorise my child to go out after 8pm at night at all.
Je n'autorise pas mon enfant à sortir seul le soir après 20 heures, ni la semaine, ni le samedi.
Ich erlaube meinem Kind nicht, allein weder wochentags noch samstags abends nach 20 Uhr auszugehen.

Declaration by the parents: We certify that our child will respect the instructions given above and E.F.A. will not be held responsible if our child does not meet the regulations.

Les Parents: Nous certifions que notre enfant respectera les consignes données ci-dessus et que E.F.A. ne sera pas tenue pour responsable si notre enfant ne respecte pas le règlement.

Erklärung der Eltern: Wir attestieren, daß unser Kind die obenstehenden Instruktionen respektieren wird und E.F.A. nicht dafür haftbar gemacht wird, wenn unser Kind sich nicht an diese Anweisungen hält.

Date and signature of the parents Date et signature des parents Datum und Unterschrift der Eltern	
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Student: I certify that I will respect the above schedules set by my parents throughout my stay in Torquay. In case of non compliance with the regulations I will be sent home at my parents' expense.

Le participant: Je soussigné(e) certifie que je respecterai tout au long de mon séjour à Torquay les horaires de sorties le soir, fixés par mes parents. En cas de non respect du règlement je serai renvoyé chez mes parents.

Erklärung des/der Teilnehmers/Teilnehmerin: Mit meiner Unterschrift erkläre ich, daß ich die durch meine Eltern festgesetzten Zeitpläne für den Ausgang während meines ganzen Aufenthaltes in Torquay respektieren werde. Sollte ich mich nicht daran halten, werde ich zu meinen Eltern zurückgeschickt.

Date and signature of the student Signature du participant Unterschrift des Teilnehmers	
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Parents' Authorisation Form
for students under 18 only